

**PROCEEDING OF MEETING OF THE PUNJAB MEDICAL COUNCIL HELD  
ON 17-5-2009 AT 11:00 AM UNDER THE CHAIRMANSHIP OF PROF.  
MANMOHAN SINGH, PRESIDENT, PUNJAB MEDICAL COUNCIL.**

The following members of the Punjab Medical Council attended the meeting:-

1. Dr. Hardipiinder Singh - Vice President
2. Dr. P.S. Bakhshi - Member
3. Dr. Vinod Sood - Member
4. Dr. Balbir Singh Shaha - Member
5. Dr. S.P.S. Grover - Member

Dr. Anurag Goswami and Dr. Randhir Kumar could not attend the meeting due to personal reasons. The following agenda was discussed, item wise as follows:

**AGENDA ITEM NO. 1**

**fwsh 8-2-2009 Bz{ j'Jh gq;/hfvzr dh ezBcow;/B ;pzXh**

The proceeding of the Punjab Medical Council meeting which was held on 8-2-2008 at O/O Punjab Medical Council were circulated to all the members of the council vide Council office letter No. PMC/2009/ 11114 dated 18-2-2009. The council unanimously confirmed and ratified the proceedings of the meeting held on 8-2-2009.

**AGENDA ITEM NO. 2**

**nkfvNo dh nkfvN ch; ftZu tkXk eoB ;pzXh**

Last year the office paid Rs. 3850/- as Audit fee and Rs., 2250/- as Tax Audit Fee to the C.A. The council unanimously approved to increase the audit fee and tax Audit fee respectively to Rs. 4500/- and Rs. 2700/- for financial year 2009-10 instead of Rs. 3850/- and Rs. 2250/-.

**AGENDA ITEM NO. 3**

**N?e; g?BbNh**

The reply through Advocate u/s 271 (1) (c) has already been submitted to the Income Tax office on 30-3-2009. The council unanimously approved Rs. 5500/- as professional charges of Sh. Tej Mohan Singh Advocate.

**AGENDA ITEM NO. 4**

**w?vheb fpbK dh fowpo;w?AN ;pzXh**

The council unanimously approved that if an employee/ officer of the council takes indoor/ outdoor treatment (on the basis of Chronic Certificate) from the Govt. Hospitals and medical institutions. The whole amount spent on the treatment will be reimbursed by the council as admissible and if the treatment is taken from the private medical institution/ hospital. The amount of reimbursement and sanctions of treatment should be taken from the Director Health Services, Punjab.

**AGENDA ITEM NO. 5**

**gzikp w?vheb e'A;b d/ ofi;Noko d/ ukoi ;pzXh**

Dr. P.P.S. Coonar, Joint Director Research and Medical Education, Punjab was recommended for the appointment of as Registrar of the Punjab Medical Council on 13-5-2008. Later Dr. P.P.S. Coonar was retired on 31-1-2009 on attaining age of 58 years. The State Government recommended the appointment of Dr. Jai Kishan, Joint Director Research and Medical Education, Punjab as replacement of Dr. Coonar without paying any financial benefit. Meanwhile the retirement orders of Dr. P.P.S. Coonar were stayed by the Hon'ble Punjab and Haryana High on 17<sup>th</sup> February, 2009.

As the powers of appointment of Registrar lies with the Punjab Medical Council shown in the Section 10 (1) of the Punjab Medical Registration Act, 1916. A case was put up in the council meeting on 17-5-2009 for approval of the Govt. recommendation and the matter was thoroughly discussed. Now as Dr. Jai Kishan has been posted as Director Research and Medical Education, Punjab, council members felt that their would be additional work load on him alongwith carrying out the normal duties of the Director. Also a lot of work is pending in the council due to Renewal of Registration of doctors, which has to be cleared urgently and it is date bound. It was also felt that the post of Registrar has been held by Joint Director Research and Medical Education, Punjab in the past. It was decided by the members to seek the view of the Government regarding its previous recommendations, keeping in view the changed context, so that proper functioning of the council can continue. The stay orders of the Hon'ble High Court regarding Dr. P.P.S. Coonar may also be kept in view.

**AGENDA ITEM NO. 6**

**w?vheb ofi;No ns/ fJb?eN'ob ;pzXh**

Council decided that the doctors who get their registration renewed before 30-6-2009 will get their name entered in the Electoral Roll. If the name does not exist in the Electoral Roll he/she will not be allowed to poll the vote or contest the Punjab Medical Council election.

**AGENDA ITEM NO. 7**

**gq?ihv?AN ns/ ofi;Noko gzikp w?vheb e'A;b dh wzi{oh Bkb ehs/ ewK dh e'A;b tb'A gqtkBrh**

All the works done by the Registrar and the President are approved by the council.

**AGENDA ITEM NO. 8**

gzikp w?vheb ofi;No;/;B n?eN 1916 ftu fJb?e;B gq";?;, w?poK dh frDsh ns/ ;hHn?wHJhH eo/fvN jkto d/ nkXko s/ ofi;No;/;B fofBT eoB dh ;'X ;pzXh

Council unanimously decided that Dr. P.S. Bakhshi will submit a draft proposal of the required amendment in the Punjab Medical Registration Act, 1916.

**AGENDA ITEM NO. 9**

fJzNo n?e;B ftd nkJhHn?wHJ/H

Registrar Punjab Medical Council welcomed IMA President and their delegates.

Dr. Yash Sharma presented the memorandum to the Hon'ble President, Punjab Medical Council.

The following points were discussed in the meeting:

The IMA agreed that Renewal of Registration every five years as a measure of compliance of C.M.E. hours as already notified will continue. The guidelines for C.M.E. credit hours were discussed & unanimously approved as per Annexure: A.

Council decided that information by the accredited organization holding C.M.E./ conference will be sent to the council at least 15 days before the C.M.E. so that an observer can be sent to CME/ conference.

Reports of the CME should be submitted to Punjab Medical Council within 7 days of the CME.

Council decided that format of the certificate which will be given to the doctor/delegates at the time of the CME/ Conference, will be prepared by Dr. B.S. Shah, Chairman CME Committee.

Every IMA Branch will make a CME committee, for keeping the record of the CME.

The memorandum submitted by the I.M.A. regarding the increase in the numbers of Punjab Medical Council members & election process was discussed & agreed to in principle. The details will be submitted to the President by Dr. P.S. Bakhshi in the form of a proposal for further action.

**AGENDA ITEM NO. 10**

nkJhHn?wHJ/H d/ Bkb j'Jh whfNzr ftu T[mkJ/ w[Zd/

Council unanimously decided and requested to Dr. P.S. Bakhshi to submit a proposal regarding the issues requested by the I.M.A. in its memorandum about the numbers of members & election process.

**AGENDA ITEM NO. 11**

j'o e'Jh w;b/ gqXkB gzikp w?vheb e'A;b ih dh wzi{oh Bkb

1. **Committee to look into cases of Medical Negligence :**

Dr. P.S. Bakhshi presented a draft note on the issue, which a committee to look into cases of Medical Negligence. It was decided by the council that this draft proposal will be sent to the Punjab Government.

2. **Public Notice regarding Advertisement:**

Dr. P.S. Bakhshi, Chairman, Ethics Committee presented a draft of Public Notice regarding Advertisement to the President/ council members. Council approved the Notice and the same will be published in the newspapers.

3. **Power of Council to call for information regarding efficiency of teaching and to attend examinations :**

In the Article 21 of the Punjab Medical Registration Act, 1916 council have the following powers :-

*Power of Council to call for information regarding efficiency of teaching and to attend examinations.*

*21. The Council shall have power to request the governing body or authorities of any University, medical college or school, included in or desirous of being included in the schedule –*

*(a) to furnish such reports, returns or other information as the Council may require to enable to judge of the efficiency of the instruction given therein, in medicine and surgery and midwifery; and*

*(b) to provide facilities to enable any member of the Council deputed by the Council in this behalf to be present at the examination held by such University, college or school.*

*If the said body or authorities refuse to comply with any such request the <sup>2</sup>[State] Government may upon report by the Council remove such University, college or school from the schedule or refuse to include it in the schedule.*

To write to Government to instruct all Medical institutions regarding these powers of the council and to provide all needful cooperation for implementation of this clause.

4. **C.M.E. Guidelines**

Approved. As per Annexure: A.

5. **Advertisement case of Vardaan Medical Centre, Jalandhar.**

Dr. P.S. Bakhshi, Chairman Ethical Committee will submit a report to the council and the same will be discussed in the next meeting.

6. **Conference :**

Dr. P.S. Bakhshi will organise a conference of Female Feticide at Jalandhar. The date of the conference fixed by the President.

7. **Regional Conference:**

The date of the Regional Conference will be fixed by the President.

8. **Special invitee for Punjab Medical Council meeting:**

Ex-members of the Punjab Medical Council will be called as special invitees in the next meeting.

President IMA will also be called to attend the next meeting as a special invitee.

One member of the Medical Council of India (Punjab State Representative) will also be called as special invitee in the next meeting of the Punjab Medical Council.

9. **Advocate Consultation fee etc.**

As per the demand of the Advocate Tej Mohan Singh, Council unanimously approved per consultation charges of Rs. 350/- and charges of per drafting a reply, if any Rs. 3300/-.

**Sd/-  
President,  
Punjab Medical Council.**

Endst. No.PMC/2009/ 13778

Dated : 1-6-09

Copy forwarded for information to Secretary, Medical Education & Research, Punjab, Chandigarh.

**Sd/-  
Registrar,  
Punjab Medical Council.**

Endst. No.PMC/2009/ 13779 to 13785

Dated : 1-6-09

Copy forwarded for information to:

1. Dr. Hardipinder Singh, Vice President, 201, Gujral Nagar, Jalandhar.
2. Dr. Balbir Singh Shaha, Member, 593-1, Model Town, Ludhiana.
3. Dr. Anurag Goswami, Member, Ashirwad Hospital, 112-A, Model Town Extension, Ludhiana.
4. Dr. Randhir Kumar, Member, 339, New Jawahar Nagar, Jalandhar City.
5. Dr. Vinod Sood, Member, C/o Surindra Diagnostic Lab, Opp. Bank of Punjab, G.T. Road, Khanna, Distt. Ludhiana.
6. Dr. S.P.S. Grover, Member, 26-Link Road, Lajpat Nagar, Jalandhar City.
7. Dr. P.S. Bakhshi, Member, Bawa Hospital, 517, New Jawahar Nagar, Jalandhar City.

**Sd/-  
Registrar,  
Punjab Medical Council.**

**GUIDELINES FOR C.M.E. ACCREDITATION**

**Pre-requisite:**

1. Accreditation/ Credit hours to be awarded will be the sole discretion of the Punjab Medical Council depending upon the subject matter, Status of the speaker, Quality of the papers to be presented in the C.M.E. / Conference.
2. The Association/ Organization will apply to the Punjab Medical Council on a simple application by the Organizing Secretary. The application should be accompanied by the complete programme of the C.M.E. / Conference including the names and designation of the speakers and the subject of speech.
3. Ordinarily the duration of the C.M.E. should be more than the 2 hours.
4. Credit hours will be based on the composition of the faculty participation, quality of the contents of the subject matter and feed back from the delegates (On specified proforma).
5. Minimum credit hours granted to each C.M.E. shall be one hours for the organizing of C.M.E's for two hours. In the application sent to the Punjab Medical Council, the minimum duration given to each speaker should also be mentioned along with the topic of the lecturer while applying for the credit hours.
6. Associations/ Organizations should strictly issue the certificate to the delegate who has attended the C.M.E. In some cases it has been observed that the certificates are distributed on the first day at the time of Registration for the C.M.E. / Conference. This practice should be taken care of. The certificates be distributed/ awarded only on the last day.
7. Associations/ Organizations will be duty bound to send the feedback of the delegates and the list of the delegates who have attended the C.M.E./Conference. A separate list for the delegates belonging to State of Punjab and delegates of the other states be submitted to the Punjab Medical Council.
8. In case it is found that the certificate is false one than the issuing Association/ Organization will be debarred for future accreditation.
9. Any professional organization or body or institution making to hold CME.'s should apply for accreditation to the Punjab Medical Council. The council on verifying the credentials of the organization will give certificate of accreditations to those bodies to hold CME's.
10. The organization like IMA/ professional bodies who hold regular monthly meeting will issue a CME credit certificate at the end of every year to its members specifically stating how many credit hours were acquired by each members for that year. These certificates will be issued on the prescribed proforma approved by the Punjab Medical Council.
11. Accredited bodies like IMA/ professional bodies which hold regular CME's will have to inform the Punjab Medical Council, the date of the CME, at least 15 days in advance, so that the Punjab Medical Council can send observer to the CME meeting.

**ORGANISATIONS/ ACADEMIC ACTIVITIES TO BE ACCREDITED FOR C.M.E. CREDITATION**

1. International conference of professional bodies.
2. National conference of professional bodies.
3. IMA, Distt. Level, State Level, National Level & IMA academy.
4. State Level Conference of National & International Organizations.
5. Professional bodies of repute functional at District, City, State Level eg. Physician Forum/ Surgeons Forum/ Doctors Forum etc. in their areas/ specialties and super-specialties.
6. Internet CME having international accreditation.
7. Subscription to the indexed national/ international journal will entitle the doctors to five (5) CME credit hours per year for each journal subject to a

maximum of ten (10) hours per year. Member of professional bodies who receive journal as a part of their membership should give proof of membership of the professional bodies.

8. CME/ workshop/ training programme conducted by Medical College Teaching Institutions/ professional organizations.
9. Speakers at any conference/ CME/ Workshop/ training programme will be given one credit hour per talk in addition to the credit hours allotted for that particular academic activity.
10. Former members and present members of Punjab Medical Council will be deputed to attend the C.M.E.'s as observer by the Punjab Medical Council and will be given certificate of attendance.
11. The list of the delegates who attended the CME should be sent from the Organising Secretary of the CME/ Conference alongwith a CD of the CME.

**Continued Medical Education (C.M.E)/ activities which are to be accredited:**

1. Credit hours to the C.M.E. organized will be credited on the basis of the quality of subject matter and the status of the speakers delivering the lecturer during the C.M.E.
2. Postgraduate diploma/ certificate courses will be given credit hours in case the diploma/ certificate issuing institute has awarded the credit hours and credit hours have been mentioned in the certified of such diploma/ certificate.
3. The organizations holding the Conferences will be given credit hours as per the schedule of the conference and the guest papers/ scientific session to be held in the conference.

Two hours CME	:	1 credit hour
Half day CME	:	2 credit hour
One day conference	:	4 credit hours
Two day conference	:	8 credit hours
Three day conference	:	12 credit hours

Doctors claiming the credit hours will be required to submit the Certificate of attendance.

4. The doctors may attend the International C.M.E.'s/ Conferences held overseas as delegates. On the production of the certificates of attendance. CME credit hours will be given on the same pattern as for National Conference.
5. Subscription to the indexed national/ international journal will entitle the doctors to five (5) CME credit hours per year for each journal subject to a maximum of ten (10) hours per year. Member of professional bodies who receive journal as a part of their membership should give proof of membership of the professional bodies.
6. Internet CME – as per the credit in the certificate.
7. Any paper published in indexed National/ International Medical journal will entitle the authorized doctors to five (5) hours of CME credit hours.
8. Doctors working as medical teachers can claim 4 C.M.E. credit hours per year on production of certificate from their head of institution that they are taking under graduate/ postgraduate classes and are engaged in post graduate research work.
9. Doctors working in Govt. Sector/ Private Sector under going refresher courses from time to time can claim credit hours on the recommendation of the head of institute as per the norms mention in clause 3.

**Continued Medical Education (C.M.E.) which will not be accredited:**

1. The C.M.E.'s organized by a drug/ equipment company for promotion of the drug/ equipment will not be entertained/ considered.

2. C.M.E's organized by the individual nursing homes/ Hospitals/ persons for marketing purposes shall not be credited.
3. C.M.E. organized for self promotion/ advertisement will not be credited.